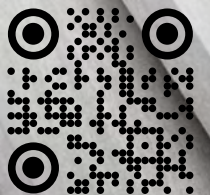


OVERVIEW

# Legal

ACDI



# COURT HOUSE

## COST RECOVERY AND COMPLIANCE MADE EASY IN LAW FIRMS

Meet your deadlines, budgets, and confidentiality requirements with PaperCut's protected, client charging printing, no matter where the case takes you.

### CHALLENGES

Staff is running on a tight clock, and tedious print processes can slow them down. Billing back select clients' accounts for print and copy jobs needs to be easy. Staff also needs data to integrate seamlessly into existing billing systems. Scanning needs to be quick and efficient, and the files have to be easy to find, searchable, and editable to avoid having to recreate documents. All these processes need to be easy to access for users, no matter the device they choose or their physical location. Above all, it needs to meet compliance and confidentiality requirements across every business facet, every day.

So if a law firm has...

- Staff that need to print from anything, anywhere, anytime
- Clients to bill for their printing and copying usage
- Scanning processes that take up valuable time and effort
- Strict compliance and confidentiality requirements

**PAPERCUT MF IS THE SOLUTION FOR YOU.**



# Solutions for Legal

## Client Billing

PaperCut MF's powerful Client Billing feature empowers legal administrators to allocate print, copy, scan, and fax expenses to their clients. PaperCut MF makes it simple with direct account selection popups on all networked and non-networked devices alike. Reduce time and error and create consistent data input and output by integrating with 3rd party billing systems.

### PaperCut Cost Savings Features

- Account Selection Copy, Scan, Fax
- Account Selection Print
- Billing System Integration with Legal accounting solutions like PCLaw, Clio, Tabs 3, CosmoLex, ESI Law360, Perfect Law, and many others.

## Easy Scanning

PaperCut MF makes the scanning process a breeze by keeping things efficient, functional, and intelligent. Digital documents are now searchable to quickly find critical information that's also editable, which means no need to double back on work that's already completed. Conveniently send files directly to Cloud destinations like Google Drive, OneDrive, SharePoint Online, Dropbox, and many others. And skip the download delay by sharing links to the scanned files for ultra-easy collaboration.

### PaperCut Scanning Features

- Integrated scanning
- OCR
- Scan to email, folder, or Cloud

## Secure Printing

PaperCut secures sensitive data to guarantee client confidence. Encrypt print jobs in transit to prevent hacks. Require staff to authenticate their identity at the printer with a pin, password, ID card, or even biometrics before releasing the printout. And keep the team accountable for protecting their documents by tagging each print job with watermarks or digital signatures.

### PaperCut Security Features

- Encryption
- Secure Print Release
- Watermarks & Digital Signatures
- Audit Logs

## Flexible Printing

Increase efficiency by assigning permissions for legal assistants to manage and organize prints on behalf of others. For additional convenience, funnel all your print queues into one universal destination to retrieve jobs at any nearby printer. PaperCut MF enables users to print from anywhere, whether they're elbows-deep in a court hearing, or visiting a client's office, even when off-network. Self-install Mobility Print in minutes to print natively from any app on any device – tablet, laptop, smartphone, Chromebook, you name it. Direct Print allows you to monitor local printers without a print server.

### PaperCut Flexibility Features

- Print Delegation
- Find-Me-Print
- Mobility Print
- Off-Network Printing
- Direct Print Monitor



# Solutions for Legal

## Additional Features

### Authentication

Peace of mind knowing the right individual picks up print jobs with multiple authentication methods for users and document security.

### Dashboard Management

Access all the information needed about the print environment on the web-based admin dashboard.

### Vendor Neutral

PaperCut supports all setups, sizes, and mixed environments like mac/windows to facilitate change and flexibility.

### Find-Me

Users can securely print their jobs at any enabled MFP with authentication, which also helps eliminate the need for Staff to worry about what printer to print to; just use the find me queue.

### Client Confidence

Keep personal information personal with the secure print release feature of PaperCut.

### Rules-Based Printing

Redirect print jobs to more cost-efficient devices. Create sustainable habits.

### Quotas

Choose an allotment of balance to give to faculty. It gives the ability to show awareness and accountability.

### Support

Installation, implementation, configuration, training, and support all delivered by ACDI's award-winning team of experts.

### Print Policies

Curb the printing environment by managing users based on supported behaviors, i.e., B/W, Duplex, per application, Etc.

