

## **OAuth Setup**

This document outlines the OAuth Service connectors in Scanshare. In order to authenticate with netDocuments, you will need to add myenterprise.scanshare.com to the local computer's Hosts file (C:\Windows\System32\drivers\etc) using the loopback address (127.0.0.1). You will need to run Notepad as administrator and open the Hosts file with Notepad by navigating to C:\Windows\System32\drivers\etc.

Your edited Hosts file should look similar to this:



Save and close the Hosts file.

Now log out of any instance of Scanshare you might be logged into and navigate to <u>https://myenterprise.scanshare.com:60440</u>

Log in as Admin user and navigate to the Users page inside the Scanshare Admin Console.

Click "New OAuth User" at the top of the page.

Users				
+ New	🔍 New OAuth User	🔅 Modify	🗎 Delete	More $\vee$
Туре 🔺	Name			
My Users     Built-in dei	s (1 item) fault users group			

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Select The OAuth service you wish to register from the "Type" list

Enter a valid OAuth user email address and assign the user a PIN

New OA	uth User -	
OAuth	OAuth	
	Group	
	My Users	$\sim$
	Туре	
	NetDocuments	$\sim$
	Link to user	
	[+]	$\sim$
	Username	
	rusty.sexton@acd-inc.com	
	PIN	

Click "Authorize" at the bottom of the page and then authenticate with the provided NetDocuments credentials.

Once you have successfully authenticated and registered the OAuth User, you are ready to configure the NetDocuments connector.

You will see Operation Completed / Token Valid in the upper right corner when finished successfully.

<ul> <li>Operation completed Token valid</li> </ul>	×
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