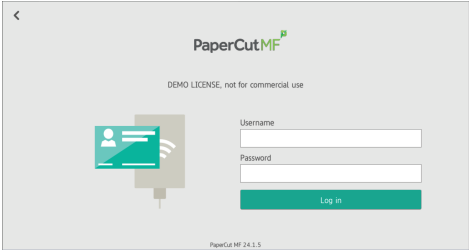
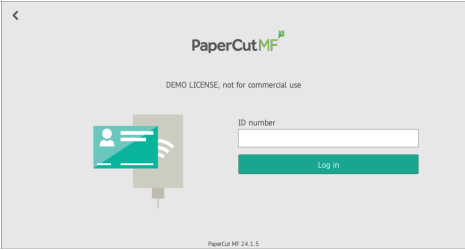


# PAPERCUT MF

## How to Log In



1. Type in Username & Password



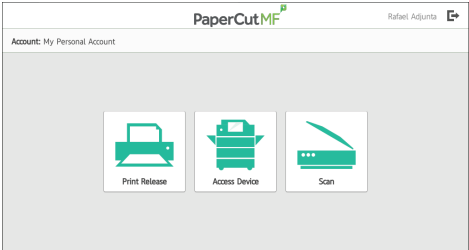
2. Enter in your ID

OR

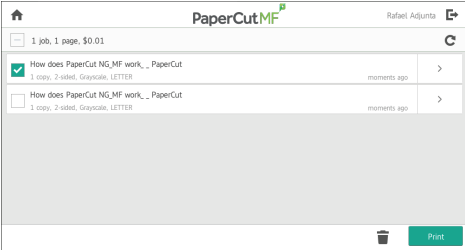


Scan your card

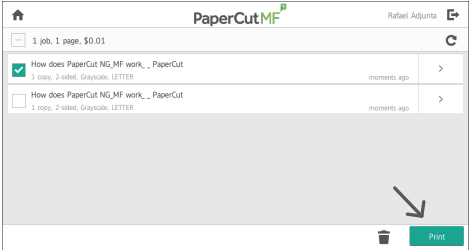
## How to Release a Print Job



1. Select the release job

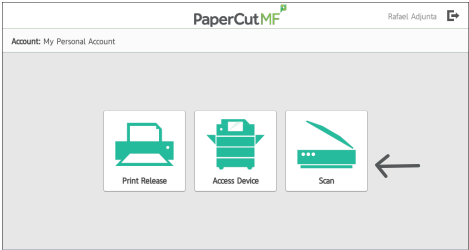


2. Select your job



3. Click "Print"

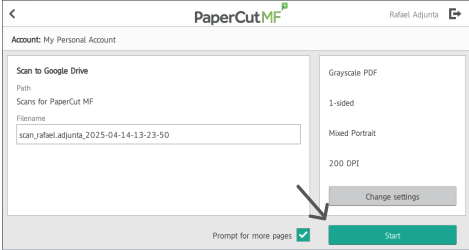
## How to Scan or Fax



1. Select "Scan"

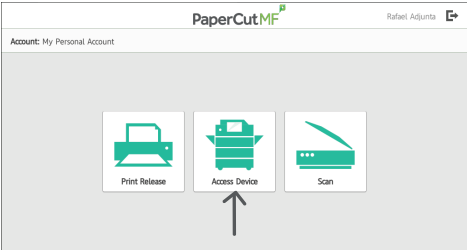


2. Select a scan action

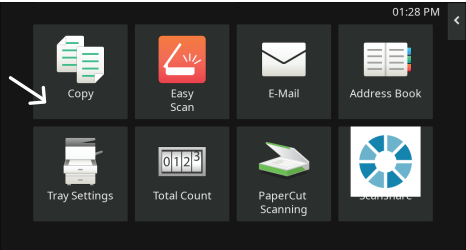


3. Select Options then click "Start"

## How to Make a Copy



1. Select "Access Device"



2. Click on the "Copy" icon



For MF resources  
use the QR code.

**Contact:**  
CALL: 800.990.2234 | EMAIL: acd-inc.com

**Don't Forget**  
to log out when you are done.

