



CAPTURE PROCESS STORE





STREAMLINE YOUR ACCOUNTS PAYABLE INVOICE PROCESSING

Managing Accounts Payable (AP) invoices can be time-consuming and prone to errors. Manual data entry, lost invoices, and inefficient approval workflows can slow down your financial operations. Scanshare simplifies and automates AP invoice processing, helping your business improve accuracy, efficiency, and compliance.

HOW SCANSHARE TRANSFORMS YOUR AP INVOICE WORKFLOW

1. Effortless Invoice Capture

Scanshare provides multiple ways to capture invoices, whether they arrive in paper or digital form:

- Scan Physical Invoices: Convert paper invoices into digital format using any multifunction device (MFD) or scanner.
- Monitor Incoming Documents: Scanshare can automatically monitor designated folders or a dedicated email inbox for incoming invoices, eliminating manual sorting.

2. Intelligent Data Extraction

Once an invoice is captured, Scanshare's advanced Optical Character Recognition (OCR) and Al-powered data extraction identify key details such as:

- Invoice number
- Vendor name
- Invoice date
- Total amount

This eliminates manual entry errors and ensures data consistency across your accounting system.





HOW SCANSHARE TRANSFORMS YOUR AP INVOICE WORKFLOW

3. Seamless Integration & Workflow Automation

Scanshare can automatically route invoices to the appropriate department for approval or integrate with your Enterprise Resource Planning (ERP) or Accounting Software to ensure smooth financial processing.

Customizable Approval Workflows ensure invoices go through the proper review process before payment.

4. Enhanced Compliance & Audit Readiness

With Scanshare, all invoice data and documents are securely stored and easily searchable. This ensures full audit traceability, helping your organization stay compliant with financial regulations.

Why Choose Scanshare for AP Invoice Processing?

- Reduce manual data entry and processing time
- ☑ Minimize errors with intelligent data extraction
- ✓ Improve visibility with real-time tracking and approval workflows
- ✓ Integrate seamlessly with your existing ERP or accounting system
- Enhance compliance with secure digital records



LET'S GET STARTED

TRANSFORM YOUR AP INVOICE PROCESS WITH SCANSHARE AND UNLOCK A MORE EFFICIENT, ERROR-FREE WORKFLOW. CONTACT US TODAY TO SCHEDULE A DEMO!

